

Provisional Annotated Agenda

Agenda Item	Documents	Expected Outcomes
1. Opening of the Meeting <i>The Meeting will be opened at 9.30am on Monday, 29 September 2014.</i>		
1.1 Welcoming Remarks <i>The Chair and the Secretariat will make introductory remarks. Opening Statements may only be submitted in writing only in order to save time. They will be circulated and compiled for inclusion in the report of the meeting.</i>		
1.2 Adoption of the Agenda <i>The Chair will draw the meeting's attention to the Rules of Procedure. The Rules of Procedure adopted at AC19 remain in force unless an amendment is called for.</i> <i>The Chair will invite the meeting to review the Provisional Agenda and schedule and to make any proposals for amendment prior to their adoption.</i> <i>Late items and topics to be discussed under item 8 may be suggested. The establishment of working groups already foreseen may be proposed.</i>	Doc.1.2.a Rev.1 Doc.1.2.b Rev.2 Inf.1.2.a Inf.1.2.b Rev.2 Indicative Timetable	Agenda adopted Timetable endorsed Working groups established
1.3 Opening of the Scientific Session <i>The Secretariat will introduce the overview of progress made with the implementation of the Work Plan.</i>	Doc.1.3	Note taken
2. Implementation of the Harbour Porpoise Action Plans <i>Those submitting documents for this item will be given opportunity to highlight key points.</i>		
2.1 Recovery Plan for Baltic Harbour Porpoises (Jastarnia Plan) <i>(WPA 9) Evaluate progress in the implementation of the Recovery Plan for Baltic Harbour Porpoises (Jastarnia Plan), establish further implementation priorities, carry out the periodic review of the Plan and promote the implementation of the Plan</i>	Doc.1.3	
2.1.1 Report and Action Points of the 10 th Meeting of the Jastarnia Group <i>A representative of the chair of the Jastarnia Group will update the meeting on its activities and recommendations related to the Jastarnia Plan. The meeting will be requested to endorse the proposed revised Terms of Reference for the Jastarnia Group.</i>	Doc.2.1.1.a Doc.2.1.1.b	Action Points endorsed Guidance given ToR endorsed

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2.1.2 Reports from Parties <i>Baltic Sea Parties will be invited to present related points from their national reports.</i>		Note taken Comments made
2.2 Conservation Plan for Harbour Porpoises in the North Sea <i>(WPA 10) Evaluate progress in the implementation of the Conservation Plan for Harbour Porpoises in the North Sea, establish further implementation priorities, carry out the periodic review of the Plan and promote the implementation of the Plan</i>	Doc.1.3	
2.2.1 Report and Action Points of the 4 th Meeting of the North Sea Group <i>The chair of the North Sea Group will update the meeting on its activities and recommendations. The North Sea Plan Coordinator will present her report.</i>	Doc.2.2.1.a Doc.2.2.1.b Rev.1	Action Points endorsed Guidance given
2.2.2 Reports from Parties <i>North Sea Parties will be invited to present related points from their national reports.</i>		Note taken Comments made
2.3 Conservation Plan for the Harbour Porpoise Population in the Western Baltic, the Belt Sea and the Kattegat <i>(WPA 11) Evaluate progress in the implementation of the Conservation Plan for Harbour Porpoises in the Western Baltic, the Belt Seas and the Kattegat, establish further implementation priorities, carry out the periodic review of the Plan and promote the implementation of the Plan</i>	Doc.1.3	
2.3.1 Report and Action Points of the 10 th Meeting of the Jastarnia Group <i>A representative of the chair of the Jastarnia Group will update the meeting on its activities and recommendations related to the WBBK Plan.</i>	Doc.2.1.1.a	Action Points endorsed Guidance given
2.3.2 Reports from Parties <i>Parties in the range will be invited to present related points from their national reports.</i>		Note taken Comments made

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3. Review of New Information on Threats to Small Cetaceans		
<p>3.1 Bycatch</p> <p><i>Participants will be given the opportunity to present new information on the subject. Those submitting documents for this item will be given opportunity to highlight key points. The meeting will be asked to give guidance relating to ASCOBANS input for the European Commission's revision of the bycatch regulation.</i></p> <p>(WPA 1) Review new information on bycatch and associated strandings, bycatch mitigation and monitoring measures, including local initiatives, and fisheries effort and make recommendations to Parties and other relevant authorities for further action, in particular advice concerning the EU Common Fisheries Policy reform and Regulation 812/2004</p>	<p>Doc.1.3 Doc.3.1 Inf.3.1.a Inf.3.1.b Inf.3.1.c</p>	<p>Note taken Guidance given</p>
<p>3.1.1 Report and Recommendations of the Working Group</p> <p><i>A representative of the Bycatch Working Group will report on the group's activities on behalf of the chair. The meeting will be requested to give guidance on how to proceed with the 'Unacceptable Interactions' Working Group.</i></p>	<p>Doc.3.1.1.a Rev.1 Doc.3.1.1.b</p>	<p>Note taken Guidance given</p>
<p>3.1.2 Reports from Parties</p> <p><i>Parties will be invited to present related points from their national reports.</i></p>		<p>Note taken Comments made</p>
<p>3.2 Underwater Noise</p> <p><i>Participants will be given the opportunity to present new information on the subject.</i></p> <p>(WPA 3) Review the extent of negative effects of sound, vessels and other forms of disturbance on small cetaceans and review relevant technological developments and best practices, working where possible with initiatives by other organizations</p> <p>(WPA 4) Develop guidelines which Parties and stakeholders may use to reduce disturbance by noise, where possible in collaboration with ACCOBAMS and other partners</p>	<p>Doc.1.3</p>	<p>Note taken Guidance given</p>
<p>3.2.1 Report and Recommendations of the Working Group</p> <p><i>The co-chair of Joint Noise Working Group will update the meeting on its activities and recommendations.</i></p>	<p>Doc.3.2.1 Inf.3.2.1</p>	<p>Note taken Guidance given</p>
<p>3.2.2 Reports from Parties</p> <p><i>Parties will be invited to present related points from their national reports. Those submitting documents for this item will be given opportunity to highlight key points.</i></p>	<p>Inf.3.2.2.a Inf.3.2.2.b</p>	<p>Note taken Comments made</p>

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3.2.3 Report and Recommendations of the Joint ACCOBAMS/ASCOBANS Workshop on Noise EIAs <i>The representative of the ECS will draw attention to the conclusions of the workshop.</i>	Inf.3.2.3	Note taken Guidance given
3.3 Negative Effects of Vessels and Other Forms of Disturbance <i>Participants will be given the opportunity to present new information on the subject. Those submitting documents for this item will be given opportunity to highlight key points.</i> (WPA 3) Review the extent of negative effects of sound, vessels and other forms of disturbance on small cetaceans and review relevant technological developments and best practices, working where possible with initiatives by other organizations	Doc.1.3	Note taken Guidance given
3.3.1 Reports from Parties <i>Parties will be invited to present related points from their national reports.</i>		Note taken Comments made
3.4 Pollution and its Effects <i>Participants will be given the opportunity to present new information on the subject. Those submitting documents for this item will be given opportunity to highlight key points.</i> (WPA 2) Review new information on pollution, including marine debris, and its effects on small cetaceans that occur in the ASCOBANS area and make recommendations to Parties and other relevant authorities	Doc.1.3	Note taken Guidance given
3.4.1 Report of the Pollution Working Group <i>The group's chair will present the report to the meeting.</i>		Note taken
3.4.2 Reports and Recommendations of the Marine Debris Working Group <i>The meeting will be asked to identify a new chair for this working group.</i>		Chair identified
3.4.3 CMS Reviews: Marine Debris and Migratory Species <i>The Secretariat will present three comprehensive reviews undertaken on the subject by CMS and a related draft resolution for consideration by CMS COP11 in November 2014.</i>	Inf.3.4.3.a Inf.3.4.3.b Inf.3.4.3.c Inf.3.4.3.d	Note taken Comments made
3.4.4 Reports from Parties <i>Parties will be invited to present related points from their national reports.</i>		

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<p>3.5 Underwater Unexploded Ordnance</p> <p><i>Parties will be invited to present related points from their national reports. Participants will be given opportunity to present new information on the subject. Those submitting documents for this item will be given opportunity to highlight key points.</i></p> <p>(WPA 5) Review knowledge about and potential adverse effects of underwater unexploded ordnance as well as methods for its environmentally-friendly removal and make appropriate recommendations to Parties and other relevant authorities</p>	Doc.1.3	Note taken Guidance given
<p>3.6 Responses to Hazards</p> <p><i>Parties will be invited to present related points from their national reports. Participants will be given opportunity to present new information on the subject. Those submitting documents for this item will be given the opportunity to highlight key points.</i></p> <p>(WPA 16) Seek to develop improved liaison and skill-sharing across the ASCOBANS Area concerning (1) responses to individual or groups of small cetaceans at risk in dangerous circumstances (this would include but not be limited to small cetaceans entering ports and rivers and live entangled animals); and (2) associated investigations into the causes of such problems and the development of strategies to address these issues</p>	Doc.1.3	Note taken Guidance given
<p>3.7 Emerging Issues</p> <p><i>Parties will be invited to present related points from their national reports. Participants will be given opportunity to present new information on the subject. Those submitting documents for this item will be given opportunity to highlight key points.</i></p> <p>(WPA 7) Review new information on emerging issues posing a potential threat to small cetaceans, such as climate change effects, where possible in collaboration with ACCOBAMS and other partners</p>	Doc.1.3	Note taken Guidance given
<p>3.7.1 Climate Change</p> <p><i>The Secretariat will present a draft resolution for consideration by CMS COP11 in November 2014. Those submitting documents for this item will be given opportunity to highlight key points.</i></p>	Inf.3.7.1.a Inf.3.7.1.b	Note taken Guidance given
<p>3.7.2 Renewable Energy and Migratory Species</p> <p><i>The Secretariat will present a comprehensive review undertaken on the subject by CMS and a related draft resolution for consideration by CMS COP11 in November 2014. Those submitting documents for this item will be given opportunity to highlight key points.</i></p>	Inf.3.7.2.a Inf.3.7.2.b Inf.3.7.2.c	Note taken Guidance given

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<p>3.7.3 Conservation Implications of Cetacean Culture <i>The Secretariat will present the report of an expert workshop on the subject by CMS and a related draft resolution for consideration by CMS COP11 in November 2014.</i></p>	<p>Inf.3.7.3.a Inf.3.7.3.b</p>	<p>Note taken Guidance given</p>
<p>3.7.4 Boat-based Wildlife Watching <i>The Secretariat will present a draft resolution for consideration by CMS COP11 in November 2014.</i></p>	<p>Inf.3.7.4</p>	<p>Note taken Guidance given</p>
<p>3.7.5 Live Captures of Cetaceans <i>The Secretariat will present a draft resolution and background document for consideration by CMS COP11 in November 2014.</i></p>	<p>Inf.3.7.5</p>	<p>Note taken Guidance given</p>
<p>4. Review of New Information on Other Matters Relevant for Small Cetacean Conservation</p>		
<p>4.1 Population Size, Distribution, Structure and Causes of Any Changes <i>Parties will be invited to present related points from their national reports. Participants will be given the opportunity to present new information on the subject. Those submitting documents for this item will be given opportunity to highlight key points.</i> (WPA 6) Review and catalyse new information on small cetacean population size, distribution, structure and causes of any changes in the ASCOBANS area and make appropriate recommendations to Parties and other relevant authorities</p>	<p>Doc.1.3 Inf.4.1.a Inf.4.1.b Inf.6.1.c</p>	<p>Note taken Guidance given</p>
<p>4.2 Management of Marine Protected Areas <i>Parties will be invited to present related points from their national reports. Participants will be given opportunity to present new information on the subject. Those submitting documents for this item will be given the opportunity to highlight key points.</i> (WPA 8) Review best practice approaches to management of marine protected areas for small cetaceans and make recommendations to Parties and other relevant authorities</p>	<p>Doc.1.3</p>	<p>Note taken Guidance given</p>
<p>4.3 New Agreement Area <i>Parties will be invited to present related points from their national reports. Participants will be given the opportunity to present new information on the subject.</i> (WPA 12) Consider how the work of ASCOBANS should be extended to take account of the new Agreement Area, including information on ship strikes</p>	<p>Doc.1.3</p>	<p>Note taken Guidance given</p>

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4.3.1 Report and Recommendations of the Extension Area Working Group <i>The group's chair will present the report to the meeting.</i>	Doc.4.3.1	Note taken Guidance given
4.4 Large Cetaceans <i>Parties will be invited to present related points from their national reports. Participants will be given the opportunity to present new information on the subject.</i> (WPA 13) Consider output of informal working group on large cetaceans in the Agreement Area, which summarizes information on the species and addresses aspects of their conservation	Doc.1.3	Note taken Guidance given
4.4.1 Report and Recommendations of the Informal Working Group on Large Cetaceans <i>The group's chair will present the report to the meeting.</i>	Doc.4.3.1	Note taken Guidance given
5. Publicity and Outreach		
5.1 Reports of Parties, Range States and Partners <i>Parties will be invited to present related points from their national reports. Participants will be given the opportunity to present new information on the subject.</i> (WPA 31) Implement CEPA to raise awareness of issues related to cetacean conservation in the Agreement Area, with a particular focus on outreach to relevant stakeholders, and where possible in collaboration with partner organizations	Doc.1.3	Note taken Comments made Guidance given
5.2 Report of the Secretariat <i>The Secretariat will present its report to the meeting.</i> (WPA 30) Report on outreach and communication issues to each meeting of the Advisory Committee (WPA 31) Implement CEPA to raise awareness of issues related to cetacean conservation in the Agreement Area, with a particular focus on outreach to relevant stakeholders, and where possible in collaboration with partner organizations (WPA 32) Develop the ASCOBANS website, and other information material as needed, aiming to meet the needs of a wide range of target audiences in the languages of the Agreement Area (WPA 33) Support annual celebration of the International Day of the Baltic Harbour Porpoise on the 3 rd Sunday in May	Doc.1.3 Doc.5.2 Doc.6.2.b	Note taken Guidance given

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6. Project Funding through ASCOBANS		
6.1 Progress of Supported Projects <i>The Secretariat will present its report to the meeting.</i> (WPA 14) Review progress of bottlenose dolphin project (TURSIOPS SEAs) and advise on a way forward	Doc.1.3 Doc.6.1 Inf.6.1.a Inf.6.1.b Inf.6.1.c	Note taken Guidance given
6.2 Prioritization of Project Proposals and Other Activities <i>The Secretariat will inform the meeting about the results of the consultation undertaken prior to the meeting to prioritize project proposals for funding through ASCOBANS. The meeting will be requested to give guidance on overall priority rating of both internal and external projects.</i> (WPA 15) Issue call for project proposals and conduct consultation on prioritization prior to each meeting of the Advisory Committee (WPA 28) Encourage Parties and partner organizations to provide voluntary contributions for projects prioritized by the AC or outreach initiatives	Doc.1.3 Doc.6.2.a Doc.6.2.b	Note taken Priority order agreed Call for contributions made
7. Any Other Business <i>Any items flagged for discussion during item 1.2 will be addressed. The meeting will be requested to give guidance on the election of chairs for all working groups.</i>	Inf.1.2.a	Guidance given
8. Adoption of the List of Action Points of the Scientific Session <i>The Secretariat will present a list of Action Points and Decisions for approval.</i>		List of Action Points adopted
9. Close of the Session		
10. Opening of the Institutional Session <i>Late items and topics to be discussed under item 16 may be suggested.</i>		
11. Accession and Agreement Amendment (WPA 41) Promote accession of non-Party Range States and the European Commission to the Agreement	Doc.1.3	
11.1 Report of the Secretariat <i>The Secretariat will present the status of accession and acceptance of the amendment to the meeting.</i>	Inf.11.1	Note taken Guidance given

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11.2 Reports from Parties <i>Parties that have not yet formally accepted the Amendment will be called on to inform the meeting on the progress made. Parties will be given opportunity to report on any efforts to promote accession of non-Parties.</i>		Note taken Comments made
12. National Reporting		
12.1 Reports from Parties <i>Parties will be invited to present any points from their reports not yet discussed under previous items, including information on changes in relevant national legislation.</i> (WPA42) Present to Parties, each year no later than 30 June, provided all reports have been received sufficiently in advance of that date, a compilation of Annual National Reports	Inf.12.1.a Inf.12.1.b Inf.12.1.c Inf.12.1.d Inf.12.1.e Inf.12.1.f Inf.12.1.g Inf.12.1.h Inf.12.1.i Inf.12.1.j	Note taken Comments made
12.2 Revision to National Reporting Format <i>The Secretariat will present its document on the subject. Parties will be requested to give guidance on the way forward.</i> (WPA 20) Consider revisions to the national reporting format and make recommendation to the 8 th Meeting of the Parties	Doc.1.3 Doc.6.2.b Doc.12.2	Note taken Guidance given

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13. Relations with Other Bodies		
<p>13.1 Reports by the Secretariat, Parties and Partners</p> <p><i>Parties will be invited to present related points from their national reports. The Secretariat will highlight the compilation of reports on the representation of the Agreement at other meetings. Contributors will be given the opportunity to highlight key points. Partners will be given opportunity to present information on the subject.</i></p> <p>(WPA 21) Organize workshops at the annual conferences of the ECS on a topic of priority interest to ASCOBANS, funding permitting</p> <p>(WPA 22) If feasible, hold a joint CMS Family workshop on a subject of common interest such as bycatch</p> <p>(WPA 37) Seek to cooperate closely with CBD, ECS, HELCOM, ICES, IWC, NAMMCO, OSPAR, UNCLOS and other relevant organizations</p> <p>(WPA 39) Compile for each meeting of the Advisory Committee a report of representation of ASCOBANS at other meetings and a list of Dates of Interest</p>	<p>Doc.1.3 Inf.13.1 Doc.13.4 Doc.13.5 Rev.1</p>	<p>Note taken Comments made Guidance given</p>
<p>13.2 Cooperation and Joint Initiatives with CMS</p> <p><i>The Secretariat will present its report to the meeting. The meeting will be requested to take note of progress and next steps related to the development of the Strategic Plan for Migratory Species. The Secretariat will report on progress of the Champion programme.</i></p> <p>(WPA 36) Ensure close collaboration with the Secretariats and scientific advisory bodies of CMS and other CMS Regional Agreements on all issues of mutual interest</p>	<p>Doc.1.3 Doc.3.2.1 Doc.13.2</p>	<p>Note taken Comments made Guidance given</p>
<p>13.3 Cooperation with European Union Institutions</p> <p><i>Participants will be given opportunity to present new information on the subject. Those submitting documents for this item will be given opportunity to highlight key points.</i></p> <p>(WPA 35) Identify priorities and improve co-operation between ASCOBANS and European Union institutions</p> <p>(WPA 36) Ensure close collaboration with the Secretariats and scientific advisory bodies of CMS and other CMS Regional Agreements on all issues of mutual interest</p>	<p>Doc.1.3 Inf.13.3.a Inf.13.3.b</p>	<p>Note taken Guidance given</p>
<p>13.3.1 Report and Recommendations of the MSFD Working Group</p> <p><i>The group's co-chair will present the report to the meeting.</i></p>	<p>Doc.13.3.1 Inf.13.3.1</p>	<p>Note taken Guidance given</p>

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<p>13.4 Cooperation with Other Stakeholders</p> <p><i>Participants will be given opportunity to present new information on the subject. Partners will be given opportunity to present information on the subject. The Secretariat will draw attention to an opportunity to support OSPAR's work on threatened and/or declining species.</i></p> <p>(WPA 37) <i>Seek to cooperate closely with CBD, ECS, HELCOM, ICES, IWC, NAMMCO, OSPAR, UNCLOS and other relevant organizations</i></p> <p>(WPA 38) <i>Work towards establishing positive relationships with other stakeholders, especially the fishing industry and Regional Advisory Councils</i></p>	<p>Doc.1.3 Doc.13.4 Doc.13.5 Rev.1</p>	<p>Note taken Guidance given</p>
<p>13.5 Dates of Interest 2014/2015</p> <p><i>The Secretariat will seek comments on the document. The meeting will be asked to decide on representation at relevant meetings.</i></p> <p>(WPA 39) <i>Compile for each meeting of the Advisory Committee a report of representation of ASCOBANS at other meetings and a list of Dates of Interest</i></p> <p>(WPA 40) <i>Insofar as budgetary provisions and guidance by the Advisory Committee allow for it, ensure proper representation at meetings of other relevant organizations</i></p>	<p>Doc.1.3 Inf.13.1 Doc.13.5 Rev.1</p>	<p>List finalized Representatives for key meetings identified</p>
<p>14. Report of the Secretariat on Financial and Administrative Issues</p> <p>(WPA 25) <i>Report on budgetary and administrative issues to each meeting of the Advisory Committee</i></p>	<p>Doc.1.3</p>	
<p>14.1 Administrative Issues</p> <p><i>The Secretariat will present its report to the meeting.</i></p>	<p>Doc.14.1</p>	<p>Note taken Guidance given</p>
<p>14.2 Accounts for 2013</p> <p><i>The Secretariat will present its report to the meeting.</i></p>	<p>Doc.14.2</p>	<p>Note taken Guidance given</p>
<p>14.3 2014 Budget</p> <p><i>The Secretariat will present its report to the meeting.</i></p>	<p>Doc.14.3</p>	<p>Note taken Guidance given</p>
<p>15. Project Funding</p> <p><i>Parties will be requested to decide on overall priorities for financial support, based on the priority order for projects and activities agreed under item 6.2, as well as a list of proposals that were suggested during the meeting.</i></p>	<p>Doc.6.2.a Doc.6.2.b</p>	<p>Funding assigned to priority activities</p>

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16. Any Other Institutional Issues <i>Any items flagged for discussion during item 10 will be addressed.</i>		
17. Date and Venue of the 22 nd Meeting of the Advisory Committee in 2015 <i>Parties will be invited to make offers for hosting AC22. The meeting will be invited to give guidance on suitable dates.</i>		
18. Adoption of the List of Action Points of the Institutional Session <i>The Secretariat will present a list of Action Points and Decisions for approval.</i>		List of Action Points adopted
19. Close of Meeting <i>The Meeting is expected to close by 6.30pm on Wednesday, 1 October 2014.</i>		